

Institute of Physics and Engineering in Medicine
Board of Trustees Meeting
held on Thursday 20 April 2023
At Fairmount House, 230 Tadcaster Road, York YO24 1ES

SUMMARY MINUTES

Present

Dr Rob Farley	RF	President (Chair)
Dr Anna Barnes	AB	President-Elect
Ms Valerie Jolliffe	VJ	Honorary Secretary (Independent Trustee)
Mr John Turner	JT	Honorary Treasurer (Independent Trustee)
Ms Chelsea Roche	CR	Independent Trustee
Mr Jason Wilde	JW	Independent Trustee
Dr Justin Richards	JR	Independent Trustee
Dr A (Mani) Mannivannan	AM	Member Trustee
Ms Claire Hardiman	CH	Member Trustee
Mr Iain Threlkeld	IT	Member Trustee
Mr Richard Stubbs	RS	Director, Professional and Standards Council (PSC)

In attendance

Mr Philip Morgan	PM	Chief Executive
Ms Claire Sharpe	CS	Head of Operations and Finance
Dr Jemimah Eve	JE	Head of Workforce Intelligence and Training
Mr Paul James	PJ	Head of Membership Development
Mr Paul Barrett	PB	Head of Communications

- The Head of Operations and Finance updated the Board on the Customer Relationship Management (CRM) database project.
- The Treasurer updated the Board on the financial outturn for 2022.
- Trustees noted the management account reports.
- The CEO updated the Board on the changes to the risk register proposed by the Finance and Business planning Committee.
- Trustees noted the advice of the President's Advisory Committee that IPEM should join the Global Clinical Engineering Alliance and voted unanimously in favour.
- Trustees noted the challenges of ensuring effective representation in the Devolved Nations of the United Kingdom and approved the creation of three new Vice Presidents for IPEM, covering Scotland, Wales and Northern Ireland.
- Trustees noted the proposal to hold the 2023 AGM in person in September to include hybrid access to the event.
- Trustees noted the consultant's report on OFQUAL Accreditation.
- Trustees noted the report on Fellowship and accepted the changes to the assessment panels.